



T.J.S. ENGINEERING COLLEGE

(Approved by AICTE, Affiliated to Anna University, Chennai & Accredited by NAAC)
An ISO 9001:2015 Certified Institution



TJSEC/ SGRC-2531/2024 -25 (Amended)

Date: 28.03.2025

STUDENT GRIEVANCE REDRESSAL COMMITTEE

In accordance with the University Grants Commission (UGC) (Redress of Grievances of Students) Regulations, 2019 and to ensure a transparent, fair and responsive mechanism for addressing grievances T.J.S. Engineering College has constituted the Students' Grievance Redressal Committee (SGRC).

The SGRC is established to address and resolve complaints and concerns raised by students in a timely and effective manner, ensuring a positive and productive campus environment.

S.No	Name	Designation	Position	Phone No.	E-Mail Id.
1	Dr. J Prakash	Principal	Chairperson	7373730006	principal@tjsec.in
2	Mr N Kasimani (Ombudsperson)	Advocate & Notary Public, Govt.of India	External Member	9994824570	kasimaniadv@gmail.com
3	Mr. M Vidhuran Kumar	Assistant Professor	Secretary	7373720183	hodsh@tjsec.in
4	Dr S Satheesh	Associate Professor	Representative – Male Faculty	7373720183	hodsh@tjsec.in
5	Dr M Sathya Priya	Associate Professor	Representative – Female Faculty	7373720138	hodece@tjsec.in
6	Dr. R Senthil Kumar	Associate Professor	Representative – Male Faculty	7373720183	hodsh@tjsec.in
7	Ms M Bramila	Assistant Professor	Representative – Female Faculty	7373720183	hodsh@tjsec.in
8	Ms G Gomathi	Assistant Professor	Representative – Female Faculty	044 – 27967630	hodmba@tjsec.in
9	Ms. D JayaPriya	Lab Demonstrator	Representative – non-teaching	7373739705	hodcse@tjsec.in
10	Ms K E Mohana Priya	Admin Asst.	Representative – Admin	044 – 27967606	tjsivanandam@gmail.com
11	Mr Kamesh G	II Yr EEE	Representative - Student	-	-
12	Ms Lavanya S	I Yr IT	Representative - Student	-	-
13	Ms Benita Catherine M	I Yr AI ML	Representative - Student	-	-



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Objectives of the SGRC:

- To provide an accessible platform for students to voice their grievances.
- To investigate and address issues in a fair and transparent manner.
- To recommend measures to prevent similar grievances in the future.

Scope of Grievances:

Students may approach the SGRC for grievances related to:

- Academic matters (e.g. assessment, attendance, learning resources).
- Financial matters (e.g. scholarships, fee-related issues).
- Administrative issues (e.g. infrastructure, amenities).
- Harassment or discrimination of any kind.
- Other concerns affecting students' rights and well-being.

Reporting Mechanism:

Students are encouraged to submit their grievances in writing or via email to the SGRC at principal@tjsec.in. The complaint must include the students' full name, course, contact information and a detailed description of the issue.

All grievances will be reviewed promptly and appropriate actions will be taken in compliance with institutional policies and UGC guidelines.

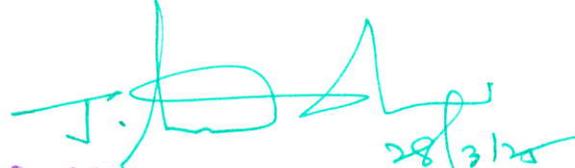
Awareness Initiatives:

The SGRC will organize awareness programs to inform students about their rights and the grievance redressal process. Notice about these events will be shared through the college website, notice boards and emails.

Contact Information:

For any queries or assistance, students can contact:

Dr. J. Prakash, M.E., Ph.D., MISTE,
Principal,
T.J.S. Engineering College,
Peruvoyal,
Thiruvallur District - 601206
E-mail: principal@tjsec.in,
Ph: 044-27967602, 7373730006.


Dr. J. PRAKASH, M.E., Ph.D., MISTE.,
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