



T.J.S. ENGINEERING COLLEGE

(Approved by AICTE, Affiliated to Anna University, Chennai & Accredited by NAAC)
An ISO 9001:2015 Certified Institution



Letter of IQAC Formation

Date: 29/09/2020

This is to inform you that as per the NAAC committee's suggestion, Internal Quality Assurance Cell (IQAC) was established in our institute and the cell has been effectively discharging its duties towards enhancing the quality parameters of the institute in all aspects with effect from July 05 -2019. The IQAC committee is headed by Prof.Dr.K.KAMALBABU HOD/Mech as the Convener and now the existing committee was restructured under the guidance of the Head of the Institution. The restructured IQAC members list is given in the attachment.

The primary objective of IQAC is



- ❖ To create a robust model of governance for the academic and administrative activities to uplift the institution to higher altitudes in the ever challenging academic environment.
- ❖ To promote a culture of innovation, entrepreneurship along with communal harmony, human values and professional ethics.
- ❖ To frame policies and provide resources to take part in professional ranking systems of educational systems at state, national and international platforms.

The establishment and functioning of the IQAC will be based on the guidelines given by National Assessment and Accreditation Council (NAAC). It is available in the website <http://www.naac.gov.in/guidelines.asp>. It is attached herewith for your information.

The IQAC committee has been updated and reformed based on the new recruitment and relived faculty members of the institution. In the newly formed committee the HODs and faculty members are allotted as in-charges of the various functional units. They are requested to go through the Guidelines of the IQAC. They are also requested to encourage all the teaching and non-teaching members in their departments to go through the guidelines.

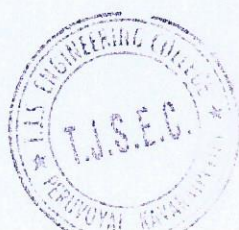
The reformation of IQAC will enable the institution to attain the next generation milestones of education policies and also to facilitate continuous improvement in academic and administrative activities. I expect full co-operation and support from all the teaching members and non-teaching staff to the IQAC committee and its IQAC activities.

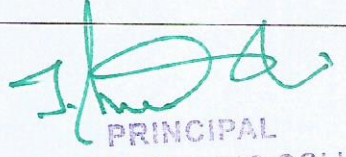


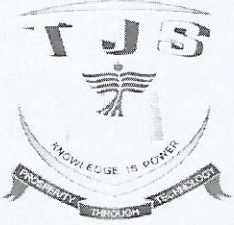


29/9/20
DIRECTOR

PRINCIPAL

| | | |
|--|---|--|
|  | T.J.S. ENGINEERING COLLEGE TJS Nagar, Kavaraipettai, Chennai 601206 |  |
| | INTERNAL QUALITY ASSURANCE CELL (IQAC) | |
| | IQAC COMMITTEE MEMBERS (AY 2020-21) | |

| S.No | IQAC Member | Representing |
|------|--|---|
| 1. | Dr. A.Vijaya Kumar Principal | Head of the Institution |
| 2. | E. K.T .Siva Kumar Professor Anna University Editor- Valarum Ariviyal Magazine | Member representing by the management |
| 3. | Mr. S. Elumalai Administrative Officer | Senior Administrative Officer |
| 4. | Prof. Dr. K. Kamal Babu HOD / MECH | IQAC Coordinator / Convener |
| 5. | Dr. S. Velmurugan HOD/ECE | Senior Teaching Faculty Member |
| 6. | Mr. A.V.B. Dakchinamoorthy HOD/CSE | Senior Teaching Faculty Member |
| 7. | Mrs. M. Shunmuga Sankari HOD/EEE | Senior Teaching Faculty Member |
| 8. | Mr. S. Sivachandran HOD/ CIVIL | Senior Teaching Faculty Member |
| 9. | Dr. Senthil Kumar Raju HOD/ S&H | Senior Teaching Faculty Member |
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| 14. | Dr. I. Aruldoss Adaikalam AP/ EEE | Senior Teaching Faculty Member |
| 15. | Mr. K. Baranitharan Head, Training/ Placement | Head of Training, Placement and corporate affairs |
| 16. | Mr. S. Mannarmannan Sr. Placement Trainer | Senior Teaching Faculty Member |
| 17. | Mr. P. Prabhu Chief librarian | In charge of library |



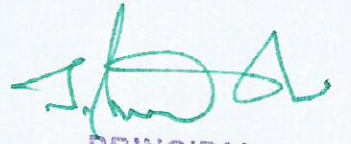

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| | IQAC COMMITTEE MEMBERS (AY 2020-21) | |

| | | |
|-----|--|------------------------|
| 18. | Mr. M. Vaideeshwaran III YEAR/ MECH/TJSEC | Student Nominee |
| 19. | Mr. S. Nigamanandha Sarma Alumni Association/ TJSEC | Alumni Nominee |
| 20. | Dr.N. Subramani Managing Director, Malathi Engineering | Industrialist |
| 21. | J.Dhanachezhian Member Lions Club | Local Society |
| 22. | Mr. A. Vignesh | In charge of Transport |
| 23. | Mr. M. Kumaraguru | Physical Director |




Director
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Ph: 04427967600, +91 7373730006

Mail Id: tjsivanandam@gmail.com

Website: www.tjsec.in



28.09.2020

Internal Quality Assurance cell (IQAC)

Circular

The first internal quality assurance cell (IQAC) meeting for the academic year 2020-21 will be held at the conference hall on 29th September 2020. All the members of IQAC are requested to attend the meeting from 10 a.m. to 12.30 p.m.

IQAC Coordinator

Principal

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1. IQAC
2. All HOD's (to circulate among their staff members & students)
3. Library
4. Notice Board
5. File



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Agenda

1. Welcome Address
2. Conduction of online classes
3. Conduction of Lab
4. Online Internal Assesment
5. AAA Audit
6. Online Webinar /Seminar
7. NAAC Work
8. Vote of Thanks

Copy to

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(Meeting 1: 2020-2021)

Held on: 29-09-2020

Venue: Placement Seminar Hall, TJSEC

Chair Person: Dr. A.Vijayakumar, Principal

Members Present: (As in the Annexure)

1. Agenda of the Meeting:

The IQAC Coordinator Prof. Dr. K. Kamal Babu welcomed, Dr.A.Vijayakumar, Principal, TJS Engineering College and the department IQAC Coordinators and briefed the agenda of the meeting,

- ❖ Plan for conduction of online classes for the academic year 2020-21 – during this Covid pandemic.
- ❖ Feasibility for the conduction of Virtual Labs through Google Meet.
- ❖ Plan for Online Internal assessment and action plan for University Online exam.
- ❖ Discussion about Virtual Industrial Visit
- ❖ Planning for an Academic and Administrative Audit (AAA).
- ❖ Plan to conduct webinars on Outcome Based Education, CO-PO attainment, Criteria-wise discussion etc.
- ❖ Plan about the online workshop for the students in their subject oriented area.

2. Status of Quality Initiatives:

IQAC coordinator explained the duties and responsibilities of the IQAC committee members and he detailed about the percentage of data collection from the entire departments for AQAR 2019-20 preparations and reported the status.

3. Discussion on new initiatives:

Then Principal Prof. Dr. A. VIJAYAKUMAR and was briefed about the conduct of online classes for the higher semester for the academic year 2020-21 through G-Meet and online assessment through GCR. Also he asked the department heads to conduct

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online webinars on Outcome Based Education, CO-PO attainment and conduct national level technical webinars for enrich the knowledge to the student community he added.

He asked the IQAC coordinator to conduct a meeting for NAAC criteria wise discussion. Also he has discussed about the feasibility of conducting Virtual Labs, Virtual Industrial visit and Internship programs to the students through online and discussed for planning of (AAA). Respective team members are requested to prepare AAA internal and external audit.

4. Action Plan:

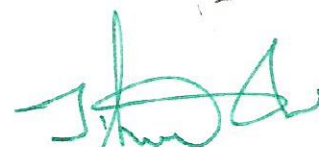
The members of IQAC agreed for the above proposed new initiatives. Convener said that the above initiatives will be implemented immediately and the status will be reviewed in the next IQAC committee meeting. Convener said that the next IQAC meeting will be scheduled in the beginning of the next semester tentatively in December 2019.

Finally, Mr. S.Sivachandran HOD/CIVIL thanked Prof. E. K.T .Siva Kumar thanked all the members of the IQAC committee for their participation and active involvement in the discussions.


IQAC Coordinator

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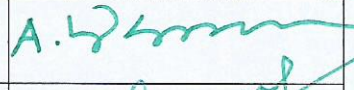

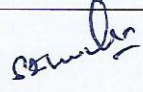
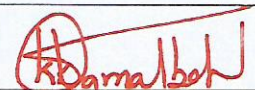
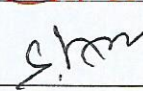
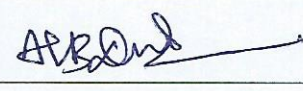
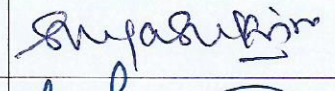

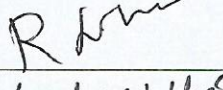
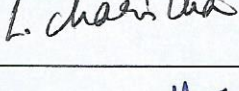
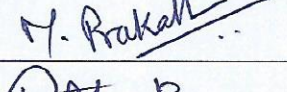
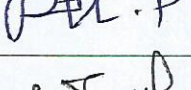
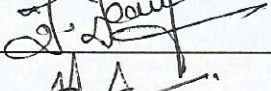
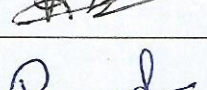
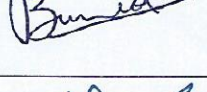




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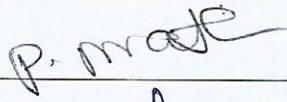
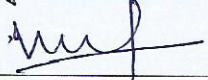
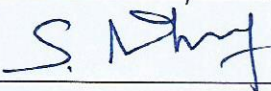
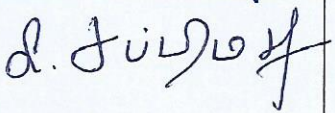
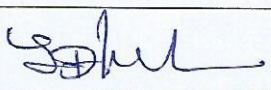
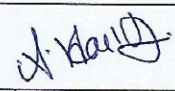
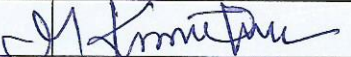
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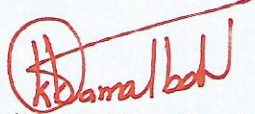
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IQAC


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| 20. | Dr.N. Subramani Managing Director, Malathi Engineering | Industrialist |  |
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IQAC Coordinator

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Internal Quality Assurance cell (IQAC)

Action taken report

(1st Meeting 2020 -2021)
Held on 29th September 2020

| Plan of Action | Action taken |
|---|--|
| To conduct Online Classes | All Department conducted online classes for students. |
| Principal Insisted to all HOD to conduct Laboratory through Virtual Mode | All HOD asked their faculty members to conduct the lab in Virtual mode effectively |
| IQAC Convenor instructed to HOD,S to conduct online programs to students | All Departments Started to Conduct online Webinar and Workshop |
| IQAC Coordinator Asked HOD'S to submit the Department details to start AQAR Work. | All HOD Submitted the details |



IQAC Coordinator



Principal

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Agenda

1. Welcome Address
2. Online Class and Assessment details
3. University Online Exam
4. Virtual Lab
5. Online Webinar
6. AQAR Preparation
7. NAAC Work
8. Vote of thanks

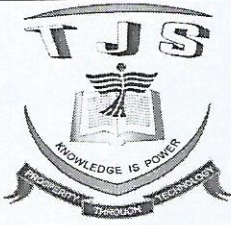

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| | INTERNAL QUALITY ASSURANCE CELL | |
| | IQAC Minutes of Meeting 2020-2021 | |

(Meeting 2: 2020-2021)

Held on: 10-02-2021

Venue: Placement Seminar Hall, TJSEC

Chair Person: Dr. A.Vijayakumar, Principal

Members Present: (As in the Annexure)

1. Agenda of the Meeting:

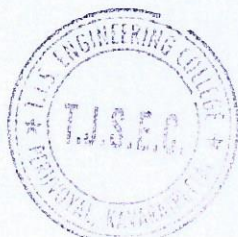
The IQAC Coordinator Prof. Dr. K. Kamal Babu welcomed, Dr.A.Vijayakumar, Principal, TJS Engineering College, committee members and the department IQAC Coordinators and briefed the agenda of the meeting,

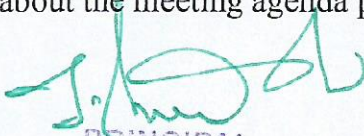
- ❖ Discussion on handling online class progress, assessment details and their challenges during the Covid pandemic.
- ❖ Effectiveness of conduction of Virtual Labs through Google Meet.
- ❖ Plan of action for Online Internal assessment and action plan for University Online exam explained by for Prof. Dr. Velmurugan.
- ❖ Mrs. M. Shanmuga Shankari explained the effective conduction of virtual labs and their method of assessment.
- ❖ Plan of Academic and Administrative Audit (AAA) presented by Mr. M Prakash AP/Mech.
- ❖ Details of completed and planned webinars on Outcome Based Education, CO-PO attainment, Criteria-wise detailed by Dr. Senthil Kumar Raju.
- ❖ Status of online workshop of individual departments discussed.

2. Updates on the various quality initiatives:

IQAC coordinator detailed about the percentage of data collection from the entire department for AQAR 2019-20 preparations and reported the status to the Principal. And he asked the departments head's to present and discuss about the meeting agenda points.

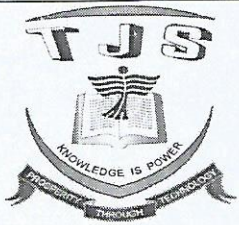

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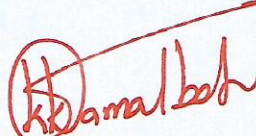
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| | IQAC Minutes of Meeting 2020-2021 | |

Then Dr. S. Velmurugan detailed about the online classes and their assessment methods and preparation of students to the online university exams for the academic year 2020-21. Also the department head's detailed about their department organized national level technical online webinars on OBE, CO-PO attainment and the effectiveness of the webinars to the national wide student community.

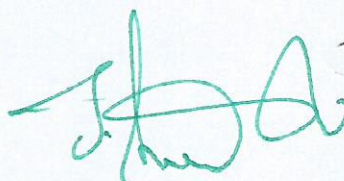
The IQAC coordinator discussed the NAAC criteria wise progress and reported to the principal. Mrs. M. Shanmuga Sankari explained the effective conduction of virtual labs Virtual Industrial visit and Internship programs to the students through online and their method of assessment. Mr. M Prakash AP/Mech presented the status of progress of AAA audit report and Entrepreneur cell works to the committee.

At the end of the meeting, Dr. S.Velmurugan HOD/ECE thanked the committee members for their valuable participation in the first IQAC meeting.


IQAC Coordinator

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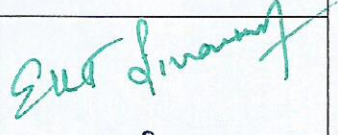
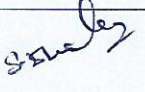
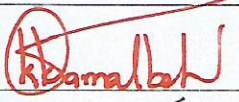
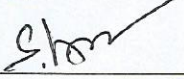
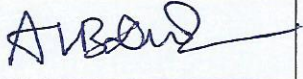
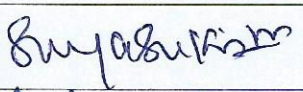
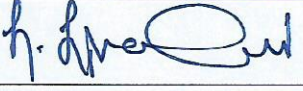
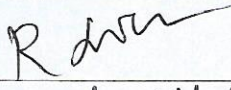
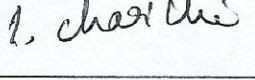
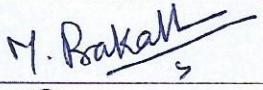
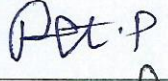
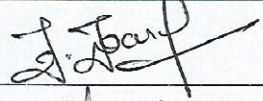
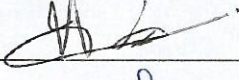

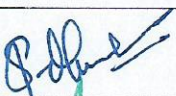




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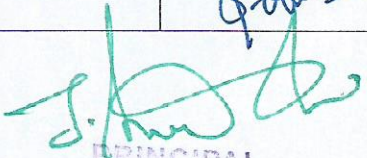
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| | INTERNAL QUALITY ASSURANCE CELL (IQAC) | |
| | IQAC COMMITTEE MEMBERS & ATTENDANCE (AY 2020-2021) | |

| S.No | IQAC Member | Representing | signature |
|------|--|---|---|
| 1. | Dr. A.Vijaya Kumar Principal | Head of the Institution |  |
| 2. | E. K.T. Siva Kumar Professor Anna University Editor- Valarum Ariviyal Magazine | Member representing by the management |  |
| 3. | Mr. S. Elumalai Administrative Officer | Senior Administrative Officer |  |
| 4. | Prof. Dr. K. Kamal Babu HOD / MECH | IQAC Coordinator / Convener |  |
| 5. | Dr. S. Velmurugan HOD/ECE | Senior Teaching Faculty Member |  |
| 6. | Mr. A.V.B. Dakchinamoorthy HOD/CSE | Senior Teaching Faculty Member |  |
| 7. | Mrs. M. Shunmuga Sankari HOD/EEE | Senior Teaching Faculty Member |  |
| 8. | Mr. S. Sivachandran HOD/ CIVIL | Senior Teaching Faculty Member |  |
| 9. | Dr. Senthil Kumar Raju HOD/ S&H | Senior Teaching Faculty Member |  |
| 10. | Dr. L. Charitha AP/ S&H | Senior Teaching Faculty Member |  |
| 11. | Mr. M. Prakash AP / MECH | Senior Teaching Faculty Member |  |
| 12. | Dr. P. Ramanathan Professor /ECE | Senior Teaching Faculty Member |  |
| 13. | Mr. K. Kaviarasan AP/ CIVIL | Senior Teaching Faculty Member |  |
| 14. | Dr. I. Aruldoss Adaikalam AP/ EEE | Senior Teaching Faculty Member |  |
| 15. | Mr. K. Baranitharan Head, Training/ Placement | Head of Training, Placement and corporate affairs |  |
| 16. | Mr. S. Mannarmannan Sr. Placement Trainer | Senior Teaching Faculty Member |  |

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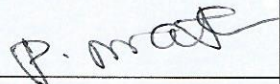
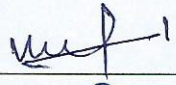
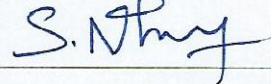
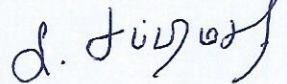
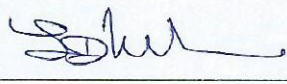
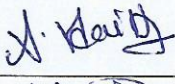
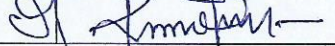


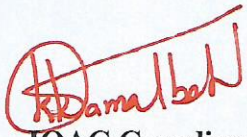

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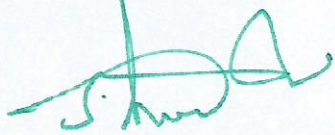
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| | IQAC COMMITTEE MEMBERS & ATTENDANCE (AY 2020-2021) | |

| | | | |
|-----|--|------------------------|---|
| 17. | Mr. P. Prabhu Chief librarian | In charge of library |  |
| 18. | Mr. M. Vaideeshwaran III YEAR/ MECH/TJSEC | Student Nominee |  |
| 19. | Mr. S. Nigamanandha Sarma Alumni Association/ TJSEC | Alumni Nominee |  |
| 20. | Dr.N. Subramani Managing Director, Malathi Engineering | Industrialist |  |
| 21. | J.Dhanachezhian Member Lions Club | Local Society |  |
| 22. | Mr. A. Vignesh Transport Manager | In charge of Transport |  |
| 23. | Mr. M. Kumaraguru | Physical Director |  |


IQAC Coordinator

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Ph: 04427967600, +91 7373730006

Mail Id: tjsivanandam@gmail.com

Website: www.tjsec.in



Internal Quality Assurance cell (IQAC)

Action taken report

(2nd Meeting 2020 -2021)
Held on 10th February 2021

| Plan of Action | Action taken |
|--|---|
| Discuss Regarding online Classes and Assessment | All Department Submit the online classes report |
| Effectiveness of Virtual Lab | Virtual Lab classes were Checked and report given by All HOD |
| To plan for more Webinar and workshop in recent trends | More than 2 online workshops, 15 online webinars have conducted by the various departments. |
| Status of AQAR Work for Academic Year 2019-2020 | IQAC Convenor Submitted the AQAR Work for the Academic Year 2019-20 |



IQAC Coordinator

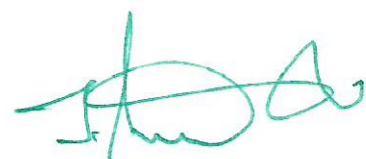


Principal

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07.04.2021

Internal Quality Assurance cell (IQAC)

Circular

The third internal quality assurance cell (IQAC) meeting for the academic year 2020-21 will be held at the conference hall on 07th April 2021. All the members of IQAC are requested to attend the meeting from 10 a.m. to 12.30 p.m.

IQAC Coordinator

Principal
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Copy to

1. IQAC
2. All HOD's (to circulate among their staff members & students)
3. Library
4. Notice Board
5. File



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Ph: 04427967600, +91 7373730006

Mail Id: tjsivanandam@gmail.com

Website: www.tjsec.in



06.04.2021

Internal Quality Assurance cell (IQAC)

The third internal quality assurance cell (IQAC) meeting for the academic year 2020-21 will be held at the conference hall on 07th April 2021. All the members of IQAC are requested to attend the meeting from 10 a.m. to 12.30 p.m. with the following Agenda items being discussed.

Agenda

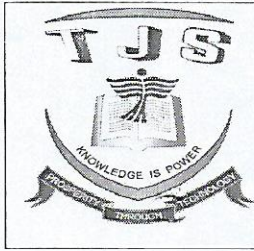
1. Welcome Address
2. Report of online class
3. Conduction of University practical Examination
4. Workshop Details
5. AQAR 2019-20 Preparation
6. FDP
7. Vote of Thanks

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2. All HOD'S (to circulate among their staff member)
3. Library
4. Notice Board
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INTERNAL QUALITY ASSURANCE CELL

IQAC Minutes of Meeting 2020-2021



(Meeting 3: 2020-2021)

Held on: 07-04-2021

Venue: Placement Seminar Hall, TJSEC

Chair Person: Dr. A.Vijayakumar, Principal

Members Present: (As in the Annexure)

1. Agenda of the Meeting:

The IQAC Coordinator Prof. Dr. K. Kamal Babu welcomed, Dr. A.Vijayakumar, Principal, TJS Engineering College IQAC committee members briefed about the progressive points of worked done in 2020-2021 academic year as the agenda of the meeting,

- ❖ Report of online class progress, assessment details and their challenges during the real time practice
- ❖ Report of conduction of Virtual Labs through Google Meet.
- ❖ Successful conduction of online exams both internal and external of the Anna University explained by for Prof. Dr. Velmurugan. & online labs by Mrs. M. Shanmuga Shankari.
- ❖ Academic and Administrative Audit (AAA) report presented by Mr. M Prakash AP/Mech.
- ❖ Details of completed national level online webinars on Outcome Based Education, CO-PO attainment, Criteria-wise detailed by Dr. Senthil Kumar Raju.
- ❖ Report of online workshops is presented by the individual departments head's.

2. Updates on the various quality initiatives:

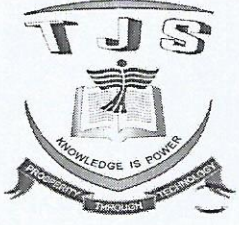

IQAC coordinator gave the overall summary of works, which were carried out in the academic year 2020-2021 during covid pandemic period. AQAR 2019-20 report preparation and its status was updated to the Principal.

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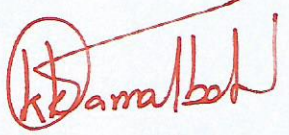
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The department head's detailed about their department organized national level technical online webinars on OBE, CO-PO attainment and the effectiveness of the webinars to the national wide student community.

The IQAC coordinator presented their respective AQAR criteria data collection and requested other data requirements with the department head's. Discussed the progress and reported to the principal.

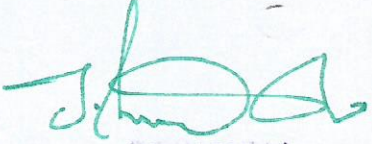
Dr. A Vijayakumar thanked the committee members for their valuable suggestions and the hardwork of all department HODs and coordinators for the successful progress of the internal quality assurance of the college.

Finally, Mrs. M. Shanmuga Sankari HOD/EEE gave the vote thanks to the committee members for their valuable participation in the final meeting of the IQAC in the academic year 2020-2021.


IQAC Coordinator


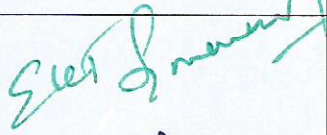
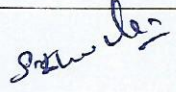
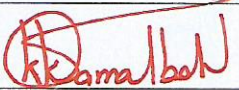
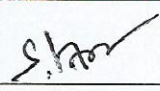
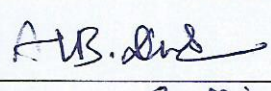
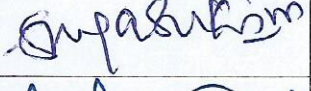
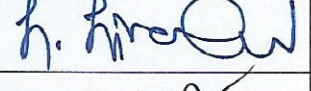
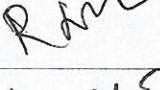
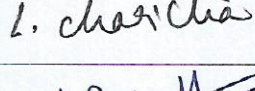
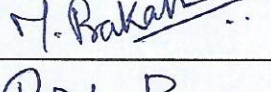
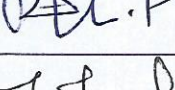


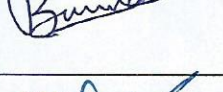

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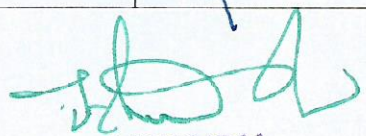
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Gummidipoondi Taluk,
Thiruvallur Dist - 601 206.

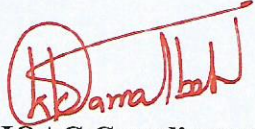
Dr. J. Prakash
Principal

DEC/21

DEC/21

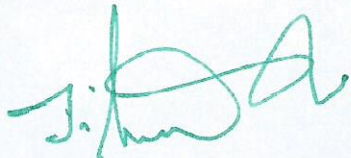
| | | |
|---|---|---|
|  | T.J.S. ENGINEERING COLLEGE TJS Nagar, Kavaraipettai, Chennai 601206 |  |
| | INTERNAL QUALITY ASSURANCE CELL (IQAC) | |
| | IQAC COMMITTEE MEMBERS & ATTENDANCE (AY 2020-2021) | |

| | | | |
|-----|--|------------------------|------------------------------|
| 17. | Mr. P. Prabhu Chief librarian ✓ | In charge of library | <i>P. Prabhu</i> |
| 18. | Mr. M. Vaideeshwaran III YEAR/ MECH/TJSEC | Student Nominee | <i>M. Vaideeshwaran</i> |
| 19. | Mr. S. Nigamanandha Sarma Alumni Association/ TJSEC | Alumni Nominee | <i>S. Nigamanandha Sarma</i> |
| 20. | Dr.N. Subramani Managing Director, Malathi Engineering | Industrialist | <i>D. Subramani</i> |
| 21. | J.Dhanachezhian Member Lions Club ✓ | Local Society | <i>J. Dhanachezhian</i> |
| 22. | Mr. A. Vignesh Transport Manager ✓ | In charge of Transport | <i>A. Vignesh</i> |
| 23. | Mr. M. Kumaraguru ✓ | Physical Director | <i>M. Kumaraguru</i> |


IQAC Coordinator

TJSEC





PRINCIPAL
T.J.S. ENGINEERING COLLEGE IQAC
 Peruvoyal, Kavaraipettai,
 Gummidipoondi Taluk,
 Thiruvallur Dist - 601 206.

T.J.S ENGINEERING COLLEGE

Approved by AICTE, New Delhi & Affiliated with Anna University, Chennai.
Accredited by NAAC/ISO9001:2015 Certified Institution
TJS Nagar, Peruvoyal, Near Kavaraipettai, Gummidipoondi Taluk, Thiruvallur District -601206

Ph: 04427967600, +91 7373730006

Mail Id: tjsivanandam@gmail.com

Website: www.tjsec.in



Internal Quality Assurance cell (IQAC)

Action taken report

(3rd Meeting 2020 -2021)

Held on 07th April 2021

| Plan of Action | Action taken |
|--|---|
| Conduction of Online Internal Exam | All HOD submitted the online Internal Assessments Report. |
| Conduction Of online Practical Examination | Successfully conducted the Anna University Online Practical Examination by the Exam cell. |
| Conduction Of online Theory Examination | Successfully conducted the Anna University Online Theory Examination by the Exam cell. |
| Report of Online Workshop & Webinar | All Department head submitted the report of online workshop & Webinar. |
| FDP | Most of the Faculty Members Attend the Faculty Development Program and seminar. |
| Status of AQAR work 2019-20 | AQAR for the Academic Year 2019-20 Submitted. |

IQAC Coordinator

Principal

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