

Date: 07/06/2022

## Intent to Offer

Dear Nivetha R,

Syntellect ID: ASB22286793

### **Congratulations!**

We are pleased to record this intent to offer for the position **Associate Consultant (GCM 1)** with Syntel Private Limited ("Company").

Upon your acceptance of this Intent to offer and subject to you meeting all the applicable requirements under this Intent to offer, we will share a definitive offer letter, which will outline the specific employment terms and conditions. Please note that, unless you receive a offer letter this Intent to offer is merely to record the intended offer of employment and it shall not be construed as an employment with company nor it will be a legally binding offer/contract of employment.

The contents of this Intent to Offer are strictly confidential between you and the Company. Please treat this Intent to Offer and the contents hereof as personal and confidential.

This Offer of Intent is valid subject to:

- a) Your successful completion of the **Graduate/Diploma/Post-Graduate** program within the stipulated period of 8 semesters / 6 semesters as the case may be, with a minimum percentage of **60%** and no standing backlogs
- b) You successfully clearing the medical test if the company so desires and you being found and remaining medically (both physically and mentally) fit
- c) You producing all the relevant documents pertaining to your education, identity, residence etc. as required by the Company

The Company shall conduct a background verification of all records/ references provided by you. Your employment with the Company will be subject to your background check records being clear, satisfactory, and free from ambiguity and in accordance with the policies of the Company prevalent from time to time. The Company reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary. In case your background verification process is not completed within the company specified timeline, intimated to you via email, your selection would be deemed to be canceled.

This Offer of Intent is also contingent upon us working to determine an appropriate start date for your employment. The training is for a period of one (1) year, or any other period as the Company deems necessary, from the date of commencement of your service and you will be required to sign a separate agreement, by way of which you agree to remain in the employment of the Company during such period of training, and for a period of one year thereafter (hereinafter referred to as "the period"). Such agreement will also form part of your employment terms with the Company.

You will be continuously assessed during your training. If you do not complete the class room/on job training to our satisfaction, your appointment stands cancelled. That the intent of on-boarding will automatically expire if the candidate fails to respond to this Letter of Intent in writing/e-mail on or before the end of **5 days** from date of its issuance.

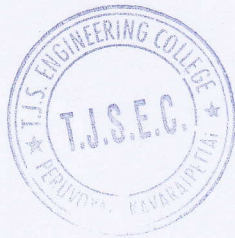


*[Handwritten Signature]*  
PRINCIPAL  
T.J.S. ENGINEERING COLLEGE  
Peruvoyal,  
Gummidipoondi Taluk,  
Thiruvallur Dist - 601 206.

**ANNEXURE A**

**SALARY DISTRIBUTION**

<b>Name:</b>	<b>Nivetha R</b>	
<b>Designation:</b>	<b>Associate Consultant</b>	
<b>Band &amp; Grade:</b>	<b>GCM 1</b>	
<b>Pay and Allowance</b>	<b>Monthly</b>	<b>Yearly</b>
Basic Salary	9,917	119,000
Basket of Allowances (BOA)	14,583	175,000
<b>Gross Pay &amp; Allowances</b>	<b>24,500</b>	<b>294,000</b>
Provident Fund (PF)	1,800	21,600
Statutory Bonus	2,033	24,400
<b>Statutory &amp; Retirals Benefits</b>	<b>3,833</b>	<b>46,000</b>
<b>Cost to Company (OTE)</b>	<b>28,333</b>	<b>340,000</b>



*[Handwritten Signature]*  
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**T.J.S. ENGINEERING COLLEGE**  
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 Gummidipoondi Taluk,  
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