

06th November, 2022

PRIVATE & CONFIDENTIAL

Mr J Jaya Prakash,
No 5 Dhanalakshmi Nagar 1st Street,
Kavangarai, Puzhal,
Tamil Nadu – 600 066

Dear Jaya Prakash,

On behalf of Sanmina Tech Services India Pvt. Ltd, we are pleased to offer you the position of Graduate Trainee – IT Department under the following terms and conditions. This offer of employment is valid subject to your (a) being relieved from your current employer (b) joining duty on or before November 09, 2022.

DESIGNATION, GRADE AND PLACEMENT

You are designated as Graduate Trainee in the IT Department. Your designation is merely indicative of the responsibilities, which you are required to carry out.

However, it is expressly understood that your services are transferable to any of our offices/group companies in India or abroad, at the sole discretion of the Management. You can also be deputed / seconded to any of our offices / group companies whenever the necessity arises and at the discretion of the management.

COMPENSATION

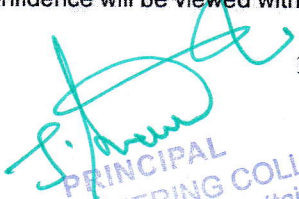
You will be paid a monthly salary of INR 27,083/- (INR 3,25,000/- annually). You will be paid in accordance with the Company's payroll practices. This annual salary will represent your cost to the company.

Components	Amount (INR)	
	Per month	Per annum
Basic Salary	10,833	1,30,000
House Rent Allowance (HRA)	5,417	65,000
Conveyance Allowance	1,600	19,200
Medical Reimbursement	1,250	15,000
Special Allowance	6,183	74,200
Gross Salary	25,283	3,03,400
PF-Employer Contribution	1,800	21,600
Cost to Company (CTC)	27,083	3,25,000

Your salary is strictly confidential and you are expected to maintain this confidentiality.

Any breach of this confidence will be viewed with utmost seriousness.




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T.J.S. ENGINEERING COLLEGE
Peruvoyal, Kavaraipettai,
Gummidipoondi Taluk,
Thiruvallur Dist - 601 206.

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We welcome you to our organization, and look forward to having a mutually beneficial association.

At the time of joining please bring along with you the following for our records:

- a) One set of Gazetted Officer attested photocopies of your educational certificates (10th, 12th, Degree, PG)
- b) 03 passport size photographs with red background.
- c) Proof of date of birth (passport or any other valid document) in original along with a photocopy.
- d) Copy of the Pan card.
- e) Copy of the Passport, if available.
- f) Copy of the Aadhaar card.
- g) COVID'19 Negative Certificate (Taken 1 week before joining)
- h) Relieving and Service Letters from all previous organizations (If applicable)
- i) COVID'19 Vaccination Certificate (1st Dose or Both Doses)

Sincerely,

For Sanmina Tech Services India Private Limited

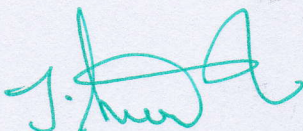
Isaac Patturaja G B
Manager - Human Resources

To indicate your understanding and acceptance of this letter, please sign below and return a copy of this letter to HR Department.

Jaya Prakash

Date: _____




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